



Summer Camp Teacher Job Description

Qualifications:

- Demonstrated experience working with children in informal educational settings
- Ability to teach and lead various activities
- Excellent character, integrity, and adaptability
- Ability to communicate and work with a variety of ages and skill levels
- The desire and ability to work in a cooperative, team-oriented atmosphere
- Enthusiasm, sense of humor, patience, and self-control
- Need to be at least 18 years of age
- Need to be available for scheduled staff training and all weeks of summer camp (Full-time, seasonal work between June 19th – August 18th)
- Must have current Maine State and FBI fingerprint/background check

Responsibilities:

- Take primary responsibility for the health, well-being, and happiness of campers
- Recognize and respond to opportunities for group problem solving
- Provide opportunities for the group so that each individual can experience success
- Encourage respect
- Set a good example for campers in all areas including punctuality, cleanliness, rules, and sportsmanship
- Observe camper behavior, assess its appropriateness, enforce safety regulations, and apply appropriate behavior management techniques
- Plan, prepare for, and lead activities aligned with camp themes
- Communicate regularly with the Director of Programs regarding concerns, updates, challenges

And three qualities you must possess:

- Tons of energy
- A willingness to make a fool of yourself for the sake of making a child smile
- A desire to have fun!



Summer Camp Teacher Job Application

An Equal Opportunity Employer

Date of application: _____

Name: _____ Date of Birth: _____

Address: _____
Street City State Zip

Phone: _____ Email: _____

Current Certifications (mark any that apply):

___ Cardio Pulmonary Resuscitation (CPR)

___ First Aid

___ Lifeguard Training

___ Certified Teacher

Work Experience

Dates	Position	Description of duties	Supervisor's name and phone

Educational Background

Years	School	Major Subjects	Degree Granted

Have you ever been a camp counselor/teacher before? _____

If yes, where: _____

Please list 3 references (not relatives) whom we may contact to gain knowledge about your character, experience, work habits, and ability.

Name	Position or relationship	Phone
_____	_____	_____
_____	_____	_____
_____	_____	_____

Criminal Record: Have you ever been convicted of a crime, other than a minor traffic offence? If yes, please describe.

Please answer the following questions:

1. What characteristics do you possess which would make you a good camp teacher?
2. Why do you want to work at Maine Discovery Museum?
3. Do you have experience working with children in an informal educational setting?
4. Do you have any background in science or art?
5. If you could be any kitchen appliance which would you be and why?

Fingerprinting and Background Check

Maine Discovery Museum employees are required to be fingerprinted and pass a background check. Visit <http://www.maine.gov/dae/cert/fingerprinting/> for more information on how to sign up for fingerprinting. Applicants do have the right to refuse that a background check be conducted; however refusing to consent to a background check will affect Maine Discovery Museum's hiring decision.

Please fill in the blanks below and sign in the provided space so that we may perform the background check. All information will be kept confidential, and only those with privilege will review applicant information.

Name: _____ SSN: _____ DOB: _____

Driver's License Number: _____

Aliases or Maiden Name(s): _____

Current Address: _____
Street City Zip

Previous Address: _____
Street City Zip

Previous Address: _____
Street City Zip

Previous Address: _____
Street City Zip

I authorize Maine Discovery Museum to run a check of criminal records and certify that the information provided in this employment application is true and complete. I understand that any false or misleading information or omissions may disqualify me from further consideration for employment and may lead to my discharge from employment if discovered at a later date. I understand that this application does not create a contract of employment.

Signature: _____ Date: _____