

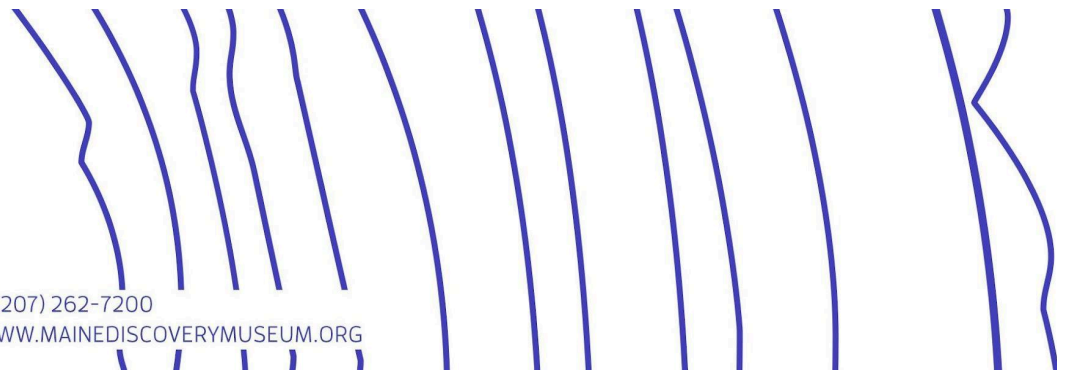
Public Program Educator/ Summer Camp Secondary Educator

Position Overview

Maine Discovery Museum (MDM) Educators are energetic, kind, patient, creative, and organized team players with a strong commitment to delivering the highest quality early STEAM enrichment experiences to diverse youth. The MDM Education team is made up of respectful and self directed individuals who are responsible for creating a safe and fun environment, engaging all children with meaningful, student focused, hands-on content. All MDM staff take part in a culture of teamwork, flexibility, communication, science, and play to deliver exceptional experiences for all that attend. The Public Program Educator/ Summer Camp Secondary Educator will both collaborate to create the public program calendars for the summer months and deliver the twice daily programs, Monday-Friday. Monday-Thursday during camps, the educator will be responsible for helping to cover camp in the middle of the day through transitioning periods and events. When not helping camp or facilitating or creating programs, this educator will also prepare necessary materials for upcoming STEAM programs as well.

On a typical day, the Public Program Educator/ Secondary Camp Educator can be expected to:

- Develop and facilitate learning experiences, incorporating diverse early science enrichment opportunities, aligned with MDM's educational mission and vision.
- Prepare and organize necessary materials for upcoming activities.
- Clean program spaces and ensure all areas are organized with all materials put away.
- Help deliver activity directions to set expectations, build excitement, and reinforce safety rules and behavioral expectations.
- Supervise and monitor campers to ensure safety and appropriate behavior during lessons and free play in the museum as they interact with other campers and museum visitors.
- Communicate with children, as well as their parents and guardians, in a professional and respectful manner.

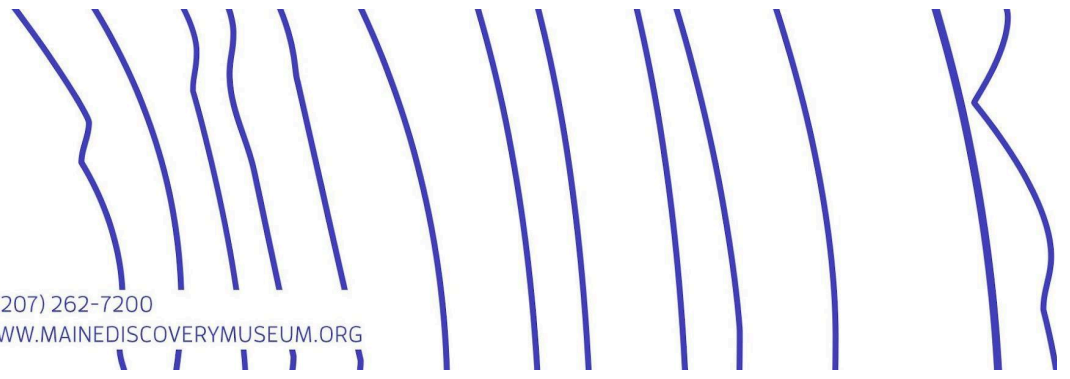


All MDM staff work to support the Museum and fellow staff members, promoting the Museum's mission:

- Be approachable by staff about concerns and issues with camp.
- Lead & encourage children of varying ages.
 - Set clear expectations and encourage kindness, inclusion, and respect.
 - Follow outreach curriculum and encourage children to be good role models while having fun learning and engaging with STEAM curriculum. Present content with enthusiasm and the mindset that all students can be scientists.
- Promote the power of play through example; encouraging creativity, curiosity, and imagination.
- Represent the Maine Discovery Museum and be an ambassador for our mission.

Position Requirements

- Foster a kind and supportive environment for children of all ages and backgrounds.
- Previous experience in education. I.e. counselor, classroom teaching/management, informal education; preferably with children entering grades pre-k through 6.
- 2+ years of college experience, associate's degree, or comparable experience.
- Check museum email throughout the work day and respond to other messaging via call/text/Slack.
- Will seek assistance from supervisors when appropriate/needed.
- Able to plan ahead and stay on schedule to meet deadlines.
- Work with the Program Coordinator to co-create monthly public program calendars for summer months.
- Cares about children's growth and development.
- Ability to create and implement engaging, hands-on cross-disciplinary activities.
- Willingness to learn.
- Maintain a clean, safe work environment.



- Work well with others.
- Reliable and able to adhere to flexible schedules.
- Ability to problem solve.
- Current First Aid/CPR certification preferred.
- Must be able to pass a drug screen and criminal background check.
- Be able to stand, walk, and be active with children and adults for extended periods of time.
- Be able to lift up to 50 pounds regularly.

Additional Position Details

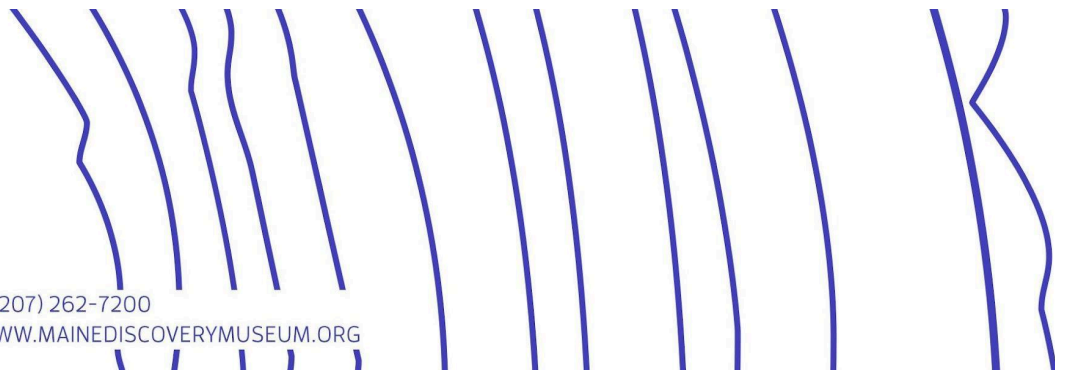
- Seasonal - full time, hourly position
- The first week of full time hours starts June 2, 2025 (with July 4 off). The Educator will continue to work Monday - Friday over the summer through the month of August*
 - **There will be additional paid training and preparation time required with more flexible scheduling prior to the first full week starting on June 2, 2025. The preferred last day of work is August 29th.*
- Preference will be given to candidates able to commit to all weeks, but scheduling accommodations may be available. Please discuss ALL summer scheduling needs at time of interview.
 - If any unforeseen circumstances do come up during the summer where you will need to miss camp, you will be expected to notify your supervisor in writing and in person as soon as you are aware and we will work to accommodate scheduling within reason.

Schedule Monday - Friday

- **Shifts: 9am - 4pm** with a 30 minute unpaid lunch break
- **Monday-Thursday** during camp days, the educator will be expected to help cover camp transitional periods in the middle of the day.
- Educators are required to commit to 5 full days of work per week (Mon-Fri).
- Weekly Camps will run from Monday - Thursday with alternating grade levels each week (entering grades 1-3 and entering grades 3-5).
- Friday the educator will have the majority of their time to clean up from the week and prepare for future programs.

MAINE DISCOVERY MUSEUM

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- Compensation \$16.00 - \$18.00 varying on experience.

HOW TO APPLY:

To apply for the seasonal Public Program Educator/ Summer Camp Secondary Educator position, please fill out a Maine Discovery Museum job application and email it to both tplummer@mainediscoverymuseum.org and abaker@mainediscoverymuseum.org

The Maine Discovery Museum is an Equal Opportunity Employer always providing equal opportunity without regard to race, color, religion, sex, gender identity or expression, sexual orientation, age, national origin, disability, genetic information, veteran status or any other basis protected by applicable federal, state or local law.