

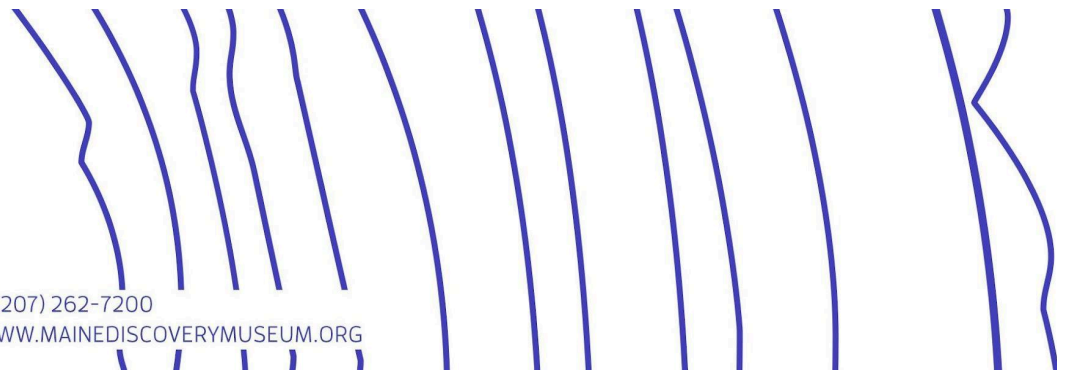
Lead Camp Educator

Position Overview

Maine Discovery Museum (MDM) Camp Educators are energetic, kind, patient, creative, and organized team players with a strong commitment to delivering the highest quality camp experience to diverse youth. The MDM Camp Educator team is made up of respectful and self directed individuals who are responsible for creating a safe and fun environment, engaging all campers with meaningful, student focused STEAM content. All MDM staff take part in a culture of teamwork, flexibility, communication, science, and play to deliver exceptional experiences for all that attend. The Lead Camp Educator is responsible for planning and facilitating weekly theme specific curriculum with the help of secondary camp educators. Lead Camp Educator is also expected to effectively communicate with campers' parents/guardians both digitally and in-person.

On a typical day, the Lead Camp Educator can be expected to:

- Foster a kind and supportive environment for children of all ages and backgrounds.
- Come up with and lead hands-on learning experiences, incorporating diverse early science enrichment opportunities, aligned with MDM's educational mission and vision.
- At all times maintain a clean, organized learning space using instructional materials and supplies.
- Lead daily morning meetings with campers to set expectations, address issues, reinforce safety rules, behavioral expectations, and share the daily schedule.
- Supervise and monitor campers at all times to ensure safety and appropriate behavior during lessons and free play in the museum.
- Calmly and professionally address accidents and incidents with the children as they arise and with parents/guardians as deemed necessary.
- Correspond with parents and guardians in person and via email or phone in a professional and timely manner.

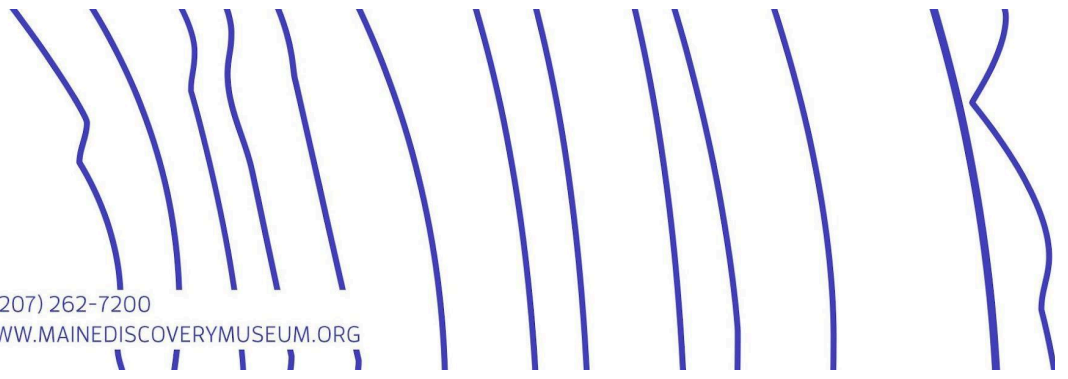


All MDM staff work to support the Museum and fellow staff members, promoting the Museum's mission:

- Be approachable by staff about concerns and issues with camp.
- Lead & encourage campers to be good stewards of the Museum:
 - Set clear expectations and encourage kindness, inclusion, and respect.
 - Follow museum rules and encourage campers to be good role models for museum visitors.
- Promote the power of play through example; encouraging creativity, curiosity, and imagination.

Position Requirements

- Previous experience in education. I.e. counselor, classroom teaching/management, informal education; preferably with children entering grades 1-5.
- Bachelor's degree, associate's degree, or comparable experience
- The Lead Camp Educator is expected to check their museum email a minimum of two times a day, once at the beginning and again at the end of each work day.
- Keep record of daily attendance and facilitate safe daily check in/check out of campers.
- Will seek assistance from supervisors when appropriate/needed.
- Cares about children's growth and development.
- Ability to plan and implement engaging, hands-on cross-disciplinary lessons and activities.
- Willingness to learn.
- Maintain a clean, safe work environment.
- Work well with others.
- Reliable and able to adhere to schedules.
- Ability to problem solve.
- Current First Aid/CPR certification preferred.
- Must be able to pass a drug screen and criminal background check.
- Be able to stand, walk, and be active with children and adults for extended periods of time.
- Be able to lift up to 50 pounds regularly.



Additional Position Details

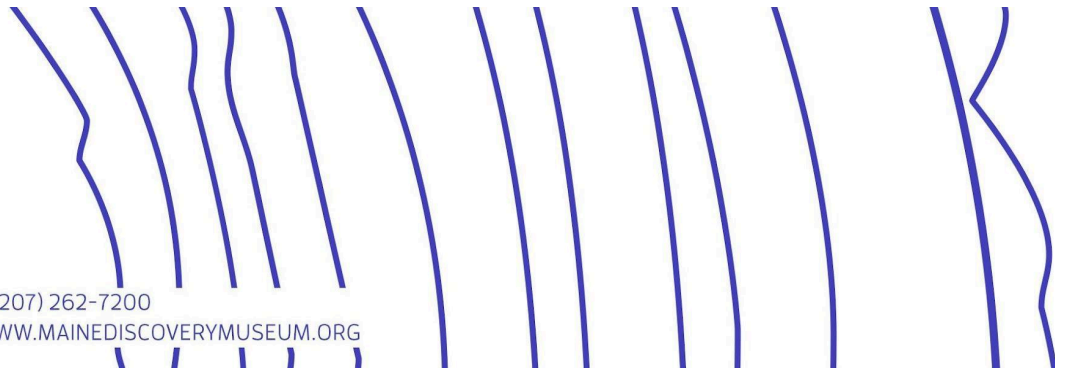
- Seasonal - full time, hourly position
- The first week of full time hours starts June 30, 2025 (with July 4 off). The Lead Camp Educator will continue to work Monday - Friday over the summer through August 22, 2025*
 - **There will be additional paid training and preparation time required with more flexible scheduling prior to the first day of the first camp on June 30, 2025. There will also be potential work days the week of August 29th for cleaning up camp spaces and materials.*
- Preference will be given to candidates able to commit to all weeks of camp, but scheduling accommodations may be available. Please discuss ALL summer scheduling needs at time of interview.
 - If any unforeseen circumstances do come up during the summer where you will need to miss camp, you will be expected to notify your supervisor in writing and in person as soon as you are aware and we will work to accommodate scheduling within reason.

Regular Camp Schedule Monday - Friday

- **Shifts: 7:30/8am - 4/4:30pm** with a 30 minute unpaid lunch break
- Camp teachers are required to commit to 5 full days of work per week (Mon-Fri)
- Weekly camps will run from Monday - Thursday with alternating grade levels each week (entering grades 1-3 and entering grades 3-5). Friday the lead camp teacher will be expected to come in and clean up from the week and prep for the next camp.
- On camp days drop-off will run from 8:30am-9am and afternoon pick-up will be from 3:30pm-4pm. Camp will begin at 9am and everything will end by 4pm.
- Compensation \$16.00 - \$18.00 varying on experience

MAINE DISCOVERY MUSEUM

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HOW TO APPLY:

To apply for the seasonal Summer Camp Educator position, please fill out a Maine Discovery Museum job application and email it to both tplummer@mainediscoverymuseum.org and abaker@mainediscoverymuseum.org

The Maine Discovery Museum is an Equal Opportunity Employer always providing equal opportunity without regard to race, color, religion, sex, gender identity or expression, sexual orientation, age, national origin, disability, genetic information, veteran status or any other basis protected by applicable federal, state or local law.