

## Traveling Outreach Educator

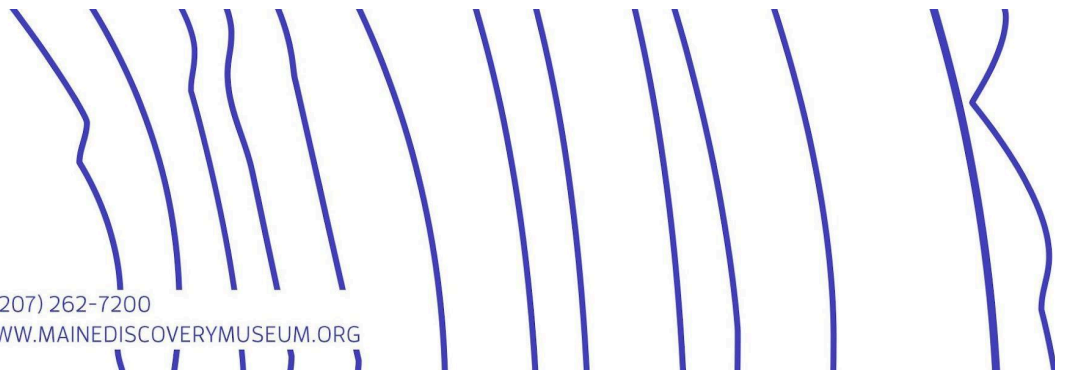
### **Position Overview**

Maine Discovery Museum (MDM) Traveling Outreach Educators are responsible, mature, energetic, kind, patient, and organized team players with a strong commitment to delivering the highest quality off-site outreach experience to diverse youths across the state. The MDM Traveling Outreach Educator team is made up of respectful and self directed individuals who are responsible for fostering a safe and fun environment, engaging all children with meaningful, student focused STEAM content. All MDM staff take part in a culture of teamwork, flexibility, communication, science, and play to deliver exceptional experiences for all that attend. The Traveling Outreach Educator is responsible for prepping and facilitating theme specific curriculum independently and with the help of secondary educators. You will be teaching STEAM curriculum to children as well as outside educators/on-site educational staff to later lead further science explorations independently. The Traveling Outreach Educator is also expected to effectively communicate with children ranging from grades 1-9, adults, and organizing staff. This position requires a valid driver's license and a clean driving record.

\*Per the summer 2025 curriculum there is a special focus in content related to health science, as well as the state of Maine. An expertise in this field is not required however familiarity with the topic is preferred and an enthusiasm for the subject is desired.

On a typical day, the Traveling Outreach Educator can be expected to:

- Foster a kind and supportive environment for children of all ages and backgrounds.
- Lead hands-on learning experiences, incorporating diverse early science enrichment opportunities, aligned with MDM's educational mission and vision and grant requirements.
- At all times maintain materials, spaces, and vehicles in a clean and organized fashion.
- Adhere to scheduled outreach timelines, arriving promptly and safely with plenty of time to prepare materials before teaching.



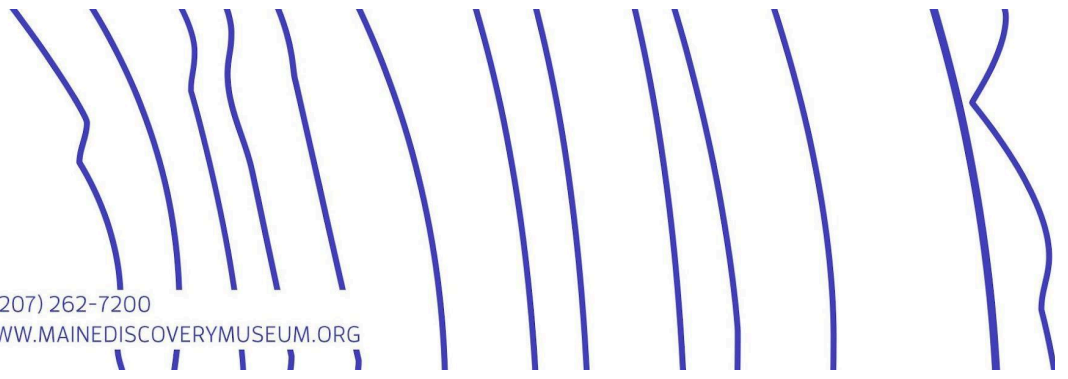
- Prioritize safety while having fun engaging in STEAM content.
- Calmly and professionally address accidents and incidents with the children as they arise and with adults/supervisors as deemed necessary.
- Correspond with the Program Coordinator in person and via email or phone in a professional and timely manner.

**All MDM staff work to support the Museum and fellow staff members, promoting the Museum's mission:**

- Be approachable by staff about concerns and issues.
- Lead & encourage children of varying ages
  - Set clear expectations and encourage kindness, inclusion, and respect.
  - Follow outreach curriculum and encourage children to be good role models while having fun learning and engaging with STEAM curriculum. Present content with enthusiasm and the mindset that all students can be scientists.
- Promote the power of play through example; encouraging creativity, curiosity, and imagination.
- Represent the Maine Discovery Museum and be an ambassador for our mission.

**Position Requirements**

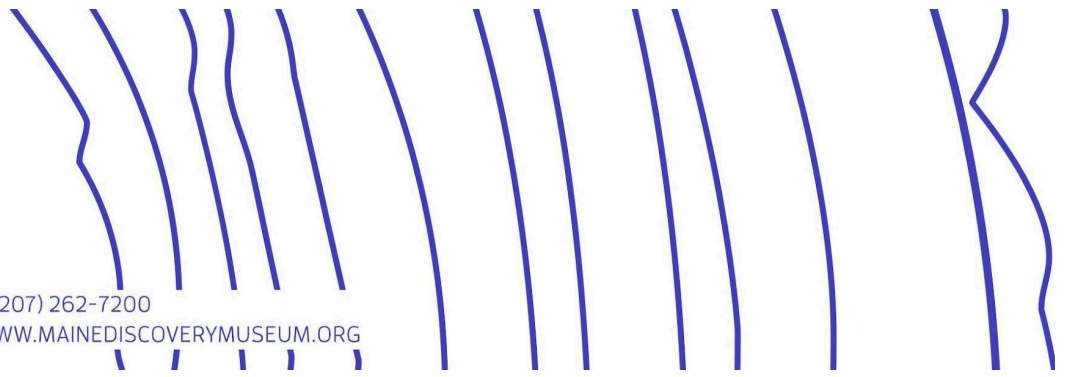
- Support delivery of content using a variety of teaching techniques and inclusion strategies.
- Assist with prep of teaching materials and manage consumable materials carefully to minimize waste and maximize usage.
- Assist with maintaining and organizing kits and materials, set up and clean up on site.
- Previous experience in education. I.e. counselor, classroom teaching/management, informal education; preferably with children entering grades 1-9.
- Help gather data and feedback for grant reporting and internal needs.
- Bachelor's degree, associate's degree, or comparable experience.



- The Traveling Outreach Educator is expected to check their museum email throughout the work day and respond to other messaging via call/text/Slack.
- Keep record of daily attendance for each program.
- Will seek assistance from supervisors when appropriate/needed.
- Cares about children's growth and development.
- Ability to teach and implement engaging, hands-on cross-disciplinary lessons and activities.
- Willingness to learn with an ability to be flexible and adaptable.
- Maintain a clean, safe work environment.
- Is patient and works well with others.
- Reliable and able to adhere to flexible educating schedules.
- Ability to problem solve.
- Must be able to pass a drug screen and criminal background check.
- Be able to stand, walk, and be actively engaged with children and adults for extended periods of time.
- Be able to lift up to 50 pounds regularly.
- Must have reliable transportation, a clean driving record, and a valid driver's license.

## **Additional Position Details**

- Seasonal - full time, hourly position
- Full time hours are expected June through August (with July 4 off). There will be hours in the month of May however we can be more flexible during this month.
  - *\*There will be additional paid training and preparation time required with more flexible scheduling prior to the first day you travel on outreach as the primary educator. There will also be potential work days the week of August 29th for remaining outreaches and cleaning up spaces and materials.*
- Preference will be given to candidates able to commit to all week days of the summer months, but scheduling accommodations may be available. Please discuss ALL summer scheduling needs at time of interview.
  - If any unforeseen circumstances do come up during the summer where you will need to miss camp, you will be expected to notify your



supervisor in writing and in person as soon as you are aware and we will work to accommodate scheduling within reason.

### **Schedule Monday - Friday**

- Shifts can vary from week-to-week however this is a full time position and you will be notified of your schedule a minimum of 2 weeks out at a time.
- When working a full day you will have a 30 minute unpaid lunch break.
- Educators are required to commit to 5 full days of work per week (Mon-Fri) however the hours of these days may not be distributed evenly.
- In July, weekly off-site camps will run from Monday - Thursday and Traveling Outreach Educators will travel to these locations these days to perform as a secondary educator. These weeks a more regular hourly structure will be observed.
- Compensation \$18.00 an hour.

### **HOW TO APPLY:**

To apply for the seasonal Traveling Outreach Educator position, please fill out a Maine Discovery Museum job application and email it to both [tplummer@mainediscoverymuseum.org](mailto:tplummer@mainediscoverymuseum.org) and [abaker@mainediscoverymuseum.org](mailto:abaker@mainediscoverymuseum.org)

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